



Dear Office Team,

Thank you for agreeing to have The Ink Bin within your school. The Ink Bin can be placed in your school's reception area, ICT zone or other areas in order to collect home-use printer cartridges for recycling.

We can accept all small ink cartridges, and many of them are sent for refilling and reselling.

Please do head to our website and the TONERS tab for advice and links to support with the recycling of larger photocopier cartridges.

Once your Bin is full, we shall arrange collection and the recycling shall begin. Please do head to our schools' page on the website for some extra posters, flyers and information to support your collection. Good luck - we look forward to hearing from you soon!

Please do also take a look at the ECOKIDS page on our website- it is designed to support busy teachers who would like to run an Eco Club within the school and has up-to-date news, information, and talking points for you to share. You are more than welcome to share these on a wider scale too!

Becky Baines - Sustainability Teacher and creator of The Ink Bin 😊

[www.theinkbin.co.uk](http://www.theinkbin.co.uk) 07712 577528